



# SUPPLIERS WANTED



INVITATION FOR SUPPLIER REGISTRATION ON OUR 2023 SUPPLIERS LIST  
DEADLINE: 28 FEBRUARY 2023

ZIMCODD IS IN THE PROCESS OF UPDATING ITS SUPPLIERS REGISTER. PROSPECTIVE SUPPLIERS OF THE FOLLOWING GOODS AND SERVICES ARE INVITED FOR VETTING AND IF SUCCESSFUL WILL BE REGISTERED ON OUR 2023 APPROVED SUPPLIERS LIST:

- PROVISION OF ICT EQUIPMENT, ACCESSORIES,
- ICT HARDWARE SERVICE, REPAIR AND MAINTENANCE;
- CONFERENCE FACILITIES COUNTRYWIDE;
- PRINTING AND BINDING SERVICES;
- OFFICE FURNITURE AND ACCESSORIES;
- STATIONERY AND OFFICE SUPPLIES;
- TRAVEL AND ACCOMMODATION;
- VEHICLE HIRE; TAXIS SERVICES AND LOCAL TRANSPORT;
- CLEANING HYGIENE, SANITARY DISPOSAL SERVICES;
- PROTECTIVE CLOTHING FOR CLEANING AND SECURITY STAFF;
- PROVISION OF SECURITY SERVICES;
- MOTOR VEHICLE MAINTENANCE, SERVICING AND PANEL BEATING;
- MOTOR VEHICLE TYRES, FITTING, WHEEL BALANCING AND ALIGNMENT;
- PROVISION OF INSURANCE;
- DESIGNING CORPORATE BRANDING MATERIAL AND PUBLICATIONS;
- PRINTING CORPORATE BRANDING MATERIAL AND PUBLICATIONS;
- ADVERTISING SERVICES;
- WEBSITE SERVICES;
- CATERING SERVICES, HIRING OF CATERING/ FUNCTIONS EQUIPMENT.

INTERESTED SUPPLIERS ARE REQUIRED TO EMAIL THE FOLLOWING DOCUMENTS: CERTIFICATE OF INCORPORATION; VAT REGISTRATION CERTIFICATE (IS A MUST); COMPANY PROFILE INDICATING PHYSICAL, POSTAL ADDRESS AND CONTACT PERSON; CURRENT TAX CLEARANCE CERTIFICATE; PHYSICAL ADDRESS AND CONTACT DETAILS; TELEPHONE NUMBERS AND EMAIL ADDRESSES OF AT LEAST FIVE (5) TRACEABLE TRADE REFERENCES INDICATING ORGANIZATION NAME, ADDRESS, CONTACT PERSON NAME, POSITION, EMAIL ADDRESS.





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TO APPLY

ALL DOCUMENTS MUST BE SUBMITTED THROUGH EMAIL, CLEARLY INDICATING ON THE SUBJECT THE CATEGORY AND MUST BE EMAILED TO: [ZIMCODD@ZIMCODD.CO.ZW](mailto:ZIMCODD@ZIMCODD.CO.ZW)

THE CLOSING DATE FOR SUBMISSION OF DOCUMENTS IS 1200 HRS ON 28 FEBRUARY 2023 AND NO DOCUMENTS SHALL BE RECEIVED OR ENTERTAINED AFTER THIS DUE DATE AND TIME.

THIS IS PURELY AN INVITATION TO REGISTER AS A SUPPLIER TO ZIMCODD AND DOES NOT CONSTITUTE A COMMITMENT TO PURCHASE OR ANY OTHER FORM OF CONTRACTUAL COMMITMENT WITH THE CONTRACTING AUTHORITY.

## ZIMCODD CONTACT DETAILS

49 PENDENNIS ROAD, MOUNT PLEASANT, HARARE

Email: [zimcodd@zimcodd.co.zw](mailto:zimcodd@zimcodd.co.zw)

Website: [www.zimcodd.org](http://www.zimcodd.org)

FACEBOOK: ZIMBABWE COALITION ON DEBT AND DEVELOPMENT

TWITTER @ ZIMCODD1